Directions for Complete College Course Entries in the PDP Toolbox

PDP Toolbox: Staff

New Knowledge Level Activity: Status: **Not Submitted**

Activity Title: **Name of Class** *(Ex. TEC 580 Internship in Technology)*

Activity Description: **This is a college course taken through (name of college). The college is accredited by (accrediting agency).**

(Ex. This is a college course taken through Grand Canyon University in Arizona. The university is accredited by the Higher Learning Commission, which is a member of the North Central Association of Colleges and Schools.)

Points: # Contact Hours (1 College Hour = 20 Contact Hours

Learning Activity Date: Dec. 17, 2008

This should be the COMPLETION DATE of the class.

Date and Time Description: (If more than one day, or part of a day, provide details.)

List the general time frame this class met (if more than one day).

(Ex. This class met online for eight weeks beginning on October 22, 2008.)

Additional Information:

Goal: Select Goal...

Select an appropriate goal from the list. If this is a course that will lead to a degree or endorsement, you should create a personal goal for this before you begin the program.

Category: (Page will reload if you select "Service to the Prof.".)

Content Prof. Ed. Service to the Prof.

Category Definitions >>

Check all that apply: College Non-Contract Hours

Choose the category (either content or prof. ed.) that is most appropriate for your situation.
Be sure to select the College box.

Post-Activity Information:

Evidence:

Transcript

(E.g., notes, handouts, agenda.)

You will need to show a PDC representative either an official or unofficial transcript.

Reflection:

What do I know now, that I didn't know before?

Answer completely the question, **"What do I know now, that I didn't know before?"**

Comment:

You are not required to write anything in this area. This space is available if you would like to comment about the quality of the class or provide information about anything you would like the PDC representatives to know.

Save Only | Submit for Approval