

NEW STUDENT INFORMATION

Welcome to Eudora Schools! Students new to our district should make plans to attend Cardinal Craze, normally scheduled in early August. Dates for Cardinal Craze, as well as contact information for each of our district's schools, can be found online at www.eudoraschools.org.

- Residence Verification Form.** In order to verify district residence, parents or guardians must provide a document showing Eudora residency. If you are moving into Eudora and your home/and or living quarters will not be ready until after your student needs to start school, then you must apply for the "Out of District" status and fill out necessary paperwork, meet the guidelines described below, and submit the fee.
- Out-of-District Request.** This form is necessary for anyone living in another district wishing to attend public school in Eudora. A \$100 fee payment must accompany the request before any enrollment is processed. Both the form and fee are required for each year of out-of-district enrollment.
- Birth certificate.** A certified copy must be presented to the school within 30 days of the first day of attendance.
- Divorce decree.** If the student's parents are divorced, a copy of the section that states who has custody and who has residential custody must be presented. Without this documentation, the district must assume that both parents have equal parental rights.
- Guardianship.** If the student is not living with the parent who has legal custody, guardianship papers must be submitted and notarized before any further enrollment takes place. This will need to be resubmitted each year.
- Immunization record and physical health assessment.** Proof of up-to-date immunizations must be on record at the school before a student is allowed to attend. Students new to a Kansas school must complete a physical health assessment with a medical doctor.
- Special Education Services.** This form is required for all students new to our district, regardless of special education status.
- Home Language Survey.** This form is required for all students new to Eudora Schools, at the time of enrollment.
- Race and Ethnicity Reporting.** The Kansas State Department of Education requires that all students complete this form one time.
- Enrollment assistance to families.** The Kansas State Department of Education requires that all students complete this form every year to identify families qualifying for homeless assistance services.
- Grade card or check out sheet.** A grade card from the previous school is helpful at enrollment time to determine what classes to put the student in. If enrolling in the middle of the year, a check out sheet from the previous school must be presented to show that the student has properly checked out of the previous school and what their check out grades were at the time of leaving.
- Activity Participation and Emergency Consent Form.** All students are required to have this form on record at the school. It must be notarized and have medical information that can be used in case of an illness or injury during a school activity that may require professional medical attention. This form also includes the option of "no treatment" in an emergency.
- Shuttle Bus/Rural Route Consent Form.** This form is required for all students who will be riding the district's free shuttle bus service (inside city limits) or participate in rural pick-up (outside city limits).
- Medication Permission Form.** This form is required if a student is to receive either over-the-counter or prescription medication at school.
- Release of Student Directory Information.** This allows parents to request that their child's directory information not be released as permitted by federal law.
- Emergency Phone Broadcast Information.** Eudora Schools uses an automated parent notification system in times of emergency and for special announcements. This form is required so that the correct phone numbers are entered in the automated phone calling system.
- EHS: Waiver for Activity Participation.** This is required for students participating in sports at EHS.
- Other forms, if required by your child's individual school:** _____