

REQUEST FOR PROPOSAL

Project: ITS-2017-002
Wireless Equipment Upgrade
E-Rate Category Two
Funding Year 2017

Eudora USD 491
Technology Department
1310 Winchester Road
P.O. Box 500
Eudora, KS 66025-0500
Phone: 785.542.4902

Contact: Ron Long
Phone: 785.542.4902 x1301
E-Mail: ronlong@eudoraschools.org

RFP Available: April 13, 2017
Post Date for 470: April 13, 2017
470 Form Number: 170082842

OVERVIEW

The Eudora School District, Technology Department hereinafter referred to as the “District” is accepting competitive written proposals from qualified organizations for Wireless Equipment Upgrades. This is an eligible service as defined by Schools and Libraries Division (SLD) of the Universal Services Administration Company (USAC), <http://www.usac.org/sl>.

The Eudora School District, with guidance from the technology director, will consider each proposal received. By issuing this RFP for Wireless Equipment Upgrades and collecting responses, The District is not under any obligation to accept proposals or to proceed with the services requested and reserves the right to reject any or all proposals. Questions concerning the RFP should be directed to Ron Long, Technology Director.

All proposals which are highly equivalent to Aruba 7205 mobility controller, Aruba AP-205 access points will be considered. Proposed equipment must be compatible with existing Aruba 7030 mobility controller, Aruba AP-205 access points, and Aruba AP-175P outdoor access points. All proposals must include a lifetime warranty after diagnosis and RMA issuance.

PROPOSAL SUBMISSION

Companies interested in participating in this RFP should submit written proposals no later than **Wednesday, May 10, 2017 @ 10:00 AM Central Time**. Proposals should address the Wireless Equipment Upgrades requested for the district. All proposals must be submitted via E-Mail in PDF format. Proposals with E-Mail timestamps received after the required time will not be accepted nor considered.

E-Mail:

ronlong@eudoraschools.org

Subject line **MUST** be: <Company Name> RFP ITS-2017-002 Packet

INQUIRIES

ALL Correspondences and inquiries regarding this RFP must be done via E-mail: ronlong@eudoraschools.org

If a Service Provider does not receive a response within 24 hours, it is the responsibility of the Service Provider to call Ron Long at (785) 542-4902 Extension 1301 and confirm that the E-Mail message was received.

PROPOSAL EVALUATION

ALL Proposals will be evaluated using weighted criteria including cost of the eligible products and services, prior experience, references, support and maintenance and value-added for any extra incentive provided by vendor. The proposal that is deemed to be in the best interest of the applicant will be accepted.

SCOPE OF SERVICES

The District is interested in receiving proposals to replace (1) Aruba 3600 management controller, and one hundred twenty four (128) Aruba AP-105 power over ethernet wireless access points with a minimum of highly equivalent Aruba 7205 mobility controller and Aruba AP-205 access points, with appropriate licensing. Management design should incorporate utilizing an existing Aruba 7030 mobility controller and forty eight (48) Aruba AP-205 wireless access points and four (4) Aruba AP-175P outdoor access points.

All proposals which are a minimum of highly equivalent to Aruba 7205 mobility controller, Aruba AP-205 access points will be considered. Proposed equipment must be compatible with existing Aruba 7030 mobility controller, Aruba AP-205 access points, and Aruba AP-175P outdoor access points. All proposals must include a lifetime warranty after diagnosis and RMA issuance.

Cabling, installation and implementation is not part of this RFP. Equipment will be drop shipped to Eudora USD 491, 1310 Winchester Road, Eudora, KS 66025.

Contracts will be awarded only after receiving a funding commitment and decision letter from SLD or agreed upon by the district. This RFP will automatically become part of any contract awarded to a vendor. Once a contract is awarded, the total dollar amount is the responsibility of the district.

Evaluation Process

A number of factors will influence USD491's decision in selecting the product and the vendor providing it.

Proposals will be evaluated on the basis of the following factors:

- Cost of eligible equipment and/or eligible maintenance
- Compatibility with currently owned district devices
- Features included
- Support of hardware
- Reliability
- User Interface
- References

Discrepancies and Omissions

Vendors finding discrepancies or omissions in the RFP or having any doubts as to the meaning or intent of any part thereof shall submit such questions or concerns to Ron Long, Eudora USD 491, ronlong@eudoraschools.org. Addenda issued in correspondence to this RFP shall be considered a part of this RFP and shall become part of any final Contract that may be derived from this RFP. This RFP and its addenda will be part of any possible future contract with successful vendor(s).

Contingencies

This RFP should not be considered as a Contract to purchase goods or services, but is a Request for Proposal in accordance with the Terms and Conditions herein and will not necessarily give rise to a contract. However, RFP responses should be as detailed and complete as possible to facilitate the formation of a contract based on the RFP response(s) that are pursued should Eudora USD 491 decide to do so. The purchase of said equipment will require an approval process which will not be complete until the noted "Anticipated Award Date". Proposals stating that pricing is valid dependent upon availability and/or subject to prior sale will be

The District reserves the right to

- a. Give full and proper consideration to the service, reputation, product knowledge, and experience of all companies presenting proposals, and to disqualify any such Service Provider it deems unqualified to provide the services requested.
- b. Reject any and all proposals if deemed necessary.
- c. Accept any alternative proposal believed to be in the best interest of the district.
- d. Waive any formality in the quote submission.
- e. Cancel any awarded bid if the service proves unsatisfactory

Price Quotations

Price quotations are to include the furnishing of all materials, equipment, maintenance, shipping costs, delivery, installation, drawings and the provision of all labor and services necessary or proper for the completion of the work as may be otherwise expressly provided in the contract documents. The District will not be liable for any costs beyond those proposed herein. Please be advised that public schools are specifically exempted from the payment of Kansas Sales Tax.

In case of discrepancy in computed proposal prices, the unit price shall govern and the total price shall be revised accordingly.

Terms of Payment

The start of services for this project may not begin prior to July 1, 2017. The District will, if possible, issue an SLD Form 486 on the day services begin. For the duration of the contract, payments will be made on the first Friday after the first meeting of The District Board of Education after the submission of invoices from the Service Provider.

This Request for Proposals (RFP) covers services that are E-Rate eligible and must be provided by an Eligible Provider as per FCC regulations. It is the responsibility of the service provider to separate the cost of e-rate eligible services from the services that are not eligible for E-Rate. There will be a cost evaluation of E-Rate eligible services and erate non-eligible services. Any service provider that has questions concerning E-Rate or FCC regulations should visit www.universalservice.org/sl.

To be qualified to respond to this RFP all respondents should have a valid Service Provider Identification Number (SPIN) and should have an up-to-date Service Provider Annual Certification (SPAC) on file. Visit www.universalservice.org/sl/providers for additional information.

Proposals are due no later than 10:00 a.m. on Wednesday, May 10, 2017